

**STATEWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>**

**TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT**

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 18-301T OPENING DATE: 28-Jun-18 CLOSING DATE: 24-Jul-18

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Doctrine, Training and Force Development Officer, GS-0340-12, O-1/ 2 LT - O-4/MAJ, MPCN: 1422-001

APPOINTMENT FACTORS: OFFICER ☒ WARRANT OFFICER ☐ ENLISTED ☐

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$75,741.00-\$98,464.00 PA

SUPERVISORY ☒ MANAGERIAL ☒

NON-SUPERVISORY/NON-MANAGERIAL ☐

LOCATION OF POSITION:

Joint Task Force Headquarters, Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted.

AREA OF CONSIDERATION: This position is in the Federal/Excepted Civil Service and is **open to current members in the Arizona Army National Guard.** Individual selected will receive a Indefinite Appointment and may be converted to permanent based on funding availability/no longer encumbered. acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants MUST submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard, JFHQ and must possess the following AFSC/MOS: 16XX, 01A or 02A

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

Relocation Incentive may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PCS may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

NOTES:

NOTE: This position is open to current members in the Arizona Air National Guard.

NOTE: Current Arizona Air National Guard members must possess the following AFSC: 16XX.

NOTE: Current Arizona Army National Guard members must possess the following MOS: 01A or 02A.

NOTE: This position is subject to rotating shifts, night shifts, and weekends/holidays.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Ability to conduct detailed review, analysis, and evaluation of various plans, studies, trends, reports, legislation, capabilities, planning and policy directives, operational requirements, etc., to access and determine the impact on NG missions.
2. Skill in planning and coordinating joint exercises, in order to facilitate joint and interagency operations. Coordination is with National Guard, Reserves or active duty components within the state or in neighboring states.
3. Knowledge in planning and coordinating joint exercises, in order to facilitate joint and interagency operations. Coordination is with National Guard, Reserves or active duty components within the state or in neighboring states.
4. Knowledge of the regulations, policies, and precedents that are used for developing the action plans to implement approved joint strategies require the incumbent to plan for adequately supporting the needs of the National Guard members by determining what the future military needs will be (updating of equipment, mission changes, training and exercise requirements, etc.) along with the state needs (homeland defense, civic responses, etc.)
5. Knowledge of policies and requirements for the development and analysis of the State long-range force integration plan in order to integrate new doctrine and force structure while still maintaining acceptable readiness levels.

SPECIALIZED EXPERIENCE: Must have at least 36 months experience analyzing problems, identifying significant factors, gathering pertinent data and recognizing solutions; preparing reports, plans, policies and various correspondence; evaluating objectives and develop plans to facilitate the availability and effective utilization of various resources; Must have knowledge of the organization and its mission and utilized the organizational staff procedures. Experience applying analytical and evaluative techniques to issues or studies concerning the efficiency and effectiveness of program operations carried out by administrative or professional personnel, or substantive administrative support functions. Experience in managing the function of the work to be performed. Experience which includes leading, directing and assigning work of personnel.

BRIEF JOB DESCRIPTION: This position is located in the Joint Force Headquarters-State, (JFHQ-State), Doctrine, Training, and Force Development Directorate (J-7), Phoenix, Arizona. The primary purpose of this position is to serve as the Doctrine, Training, and Force Development Officer. Functions as the JFHQ-State principal staff officer in the areas of joint force development; supporting operational planning; joint doctrine; education and professional military development; staff training; exercises; and assessment. Works with the Army and Air National Guard training and exercises staff elements to ensure continuity of effort. Pursues joint force development through joint doctrine, training, tactics, techniques, and procedures. Functions as the JFHQ staff officer for training transformation. Assists the JFHQ Commander in preparation of supporting plans, programs, activities, exercises and training. In cooperation with the Combatant Commanders (CoComs), National Guard Bureau, Services, and interagency organizations, exercises and improves the state National Guard capabilities in support of Federal and State missions. Manages the state National Guard joint exercise and assessment programs. Develops and promulgates State National Guard operational plans, studies and concepts. This position requires military membership.

SELECTING OFFICIAL: Lt Col Michael Spencer
